

**TOWNSHIP OF LEEDS AND THE THOUSAND ISLANDS  
PLANNING AND BUILDING DEPARTMENT  
312 LYNTHURST ROAD, P.O. BOX 160  
LYNTHURST, ONTARIO K0E 1N0  
Telephone: 613-928-2423 Fax: 613-928-3116**

**APPLICATION FOR AMENDMENT TO ZONING BY-LAW NO. \_\_\_\_\_  
UNDER SECTION 34 OF THE PLANNING ACT, R.S.O. 1990, c.P. 13**

TO BE COMPLETED BY THE PLANNING DEPARTMENT:	
Date Submitted: _____	Fee Received: _____
Date of Complete Application: _____	File No. _____

1. Name of Applicant \_\_\_\_\_

Telephone No. \_\_\_\_\_ Fax No. \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

2. Name of Agent, (if any) \_\_\_\_\_

Telephone No. \_\_\_\_\_ Fax No. \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

3. If known, the name and addresses of the holders of any mortgages, charges or other encumbrances in respect of the subject land?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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4. Location and Legal Description of Requested Zone Change:

Street and Civic Address: \_\_\_\_\_

Lot Number(s): \_\_\_\_\_ Registered Plan Number: \_\_\_\_\_

Part Number(s): \_\_\_\_\_ Reference Plan Number: \_\_\_\_\_

Township Lot: \_\_\_\_\_ Concession No. \_\_\_\_\_

Former Township \_\_\_\_\_

5. The current Official Plan designation of the subject lands.

\_\_\_\_\_

6. The current Zoning of the subject lands.

\_\_\_\_\_

7. Proposed Zoning:

\_\_\_\_\_

8. The nature and extent of the rezoning requested. (Give Reasons)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

9. Dimensions of the subject land.

Frontage: \_\_\_\_\_

Depth: \_\_\_\_\_

Area: \_\_\_\_\_

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10. Access to the subject land is by and name:

Provincial Highway \_\_\_\_\_

County Road \_\_\_\_\_

Municipal Road \_\_\_\_\_

Private Right-of-Way \_\_\_\_\_

Water Only \_\_\_\_\_

11. If access to the subject land is by water only, the parking and docking facilities used or to be used and the approximate distance of these facilities from the subject land and the nearest public road.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

12. Existing uses of the subject land: (indicate the length of time these uses have continued)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

13. Proposed Use(s) of the subject land:

\_\_\_\_\_  
\_\_\_\_\_

14. Existing Uses(s) on Adjacent Lands:

North: \_\_\_\_\_

South: \_\_\_\_\_

East: \_\_\_\_\_

West: \_\_\_\_\_

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15. Existing Buildings (give a brief description for each building or structure indicating: the type of building or structure, the setback from the front lot line, rear lot line and side lot lines, the height in metres, the dimensions or floor area):

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16. If known, the date the subject land was acquired by the current owner?

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17. If known, the date the existing buildings or structures on the subject land were constructed?

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18. What type of water supply is provided to the subject land?

Well: dug, drilled, or communal \_\_\_\_\_

Municipal piped water system \_\_\_\_\_

Lake or other water body \_\_\_\_\_

Other (specify) \_\_\_\_\_

19. What type of sewage disposal is provided to the subject land?

privately owned individual sanitary sewage system \_\_\_\_\_

privately owned communal sanitary sewage system \_\_\_\_\_

municipal sanitary sewage system \_\_\_\_\_

privy \_\_\_\_\_

Other (specify) \_\_\_\_\_

20. Whether storm drainage is provided by sewers, ditches, swales or other means.

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21. **PROPOSED DEVELOPMENT**

Are any buildings or structures proposed to be built on the subject land? Yes [ ] No [ ]

If yes, complete the following appropriate area:

**Residential Information** (if applicable)

<b>Housing Type:</b>	<b>Proposed Density:</b>	<b>Number of Units</b>
<b>Setbacks:</b> Front -	Rear -	Side(s)
<b>Number of Parking Spaces:</b> (see Zoning By-law for Parking Requirements)		
<b>Building Height:</b>	<b>Number of Storeys:</b>	<b>Dimensions of Building:</b>

**Commercial and Industrial Information** (if applicable)

<b>Building Type:</b>	<b>Building Dimensions:</b>	<b>Building Height</b>
<b>Ground Floor Area: (sq.m)</b>	<b>Total Floor Area:</b>	<b>Number of Storeys:</b>
<b>Proposed Use by Storey:</b>		
<b>Number of Parking Spaces:</b> (see Zoning By-law for Parking Requirements)		
<b>Number of Loading Spaces</b>		

22. Has an application for **Site Plan Approval** been submitted? Yes [ ] No [ ]

23. If known, whether the subject land is the subject of an application under the Planning Act for approval of a plan of subdivision or consent? (If yes, state file number and status of the application.

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24. Please attach a sketch(es) showing the following information:
- i) boundaries and dimensions of the subject land;
  - ii) location, size and type of all existing and proposed buildings and structures, including distances from all lot lines;
  - iii) approximate location of all natural and artificial features on or adjacent to the subject land that may affect the application (such as buildings, railways, roads, watercourses, drainage ditches, wetlands, wooded areas, wells, septic tanks and tile beds);
  - iv) current uses of adjacent lands
  - v) location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, public traveled road, private road or a right-of-way;
  - vi) if access to the subject land is by water only, show the location of the parking and docking facilities which will be used;
  - vii) the location of any easement affecting the subject land.

25. If known, has the subject land ever been the subject of an application for Zoning By-law Amendment under Section 34 of the Planning Act?

\_\_\_\_\_

\_\_\_\_\_

26. Authorizations:

a) If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner stating that the agent is authorized to make the application must be included with this form or the authorization set out below must be completed.

<p><b>Authorization of Owner for Agent to Make the Application</b></p> <p>I, _____, am the owner of the land that is the subject of this application for an amendment to the Zoning By-law for the Township of Leeds and the Thousand Islands and I authorize _____ to make this application on my behalf.</p> <p>Date: _____ Signature of Owner: _____</p>
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- b) If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner that the agent is authorized to provide personal information respecting the owner must be included with this form or the authorization set out below must be completed.

### **Authorization of Owner for Agent to Provide Personal Information**

I, \_\_\_\_\_, am the owner of the land that is the subject of this application for an amendment to Zoning By-law No. \_\_\_\_\_, in the Township of Leeds and the Thousand Islands and for the purpose of the **Freedom of Information and Protection of Privacy Act**, I authorize \_\_\_\_\_, as my agent for this application, to provide any of my personal information that will be included in this application or collected during the processing of the application.

Date: \_\_\_\_\_ Signature of Owner: \_\_\_\_\_

### 27. Consent of the Owner:

The written authorization of the owner concerning the use and disclosure of personal information must be included with this form or the authorization set out below must be completed.

### **Consent of the Owner to the Use and Disclosure of Personal Information**

I, \_\_\_\_\_, am the owner of the land that is the subject of this application for an amendment to Zoning By-law No. \_\_\_\_\_ in the Township of Leeds and the Thousand Islands and for the purpose of the **Freedom of Information and Protection of Privacy Act**, I authorize and consent to the use by, or the disclosure to, any person or public body of any personal information that is collected under the authority of the **Planning Act** for the purposes of processing this application.

Date: \_\_\_\_\_ Signature of Owner: \_\_\_\_\_

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28. **Declaration:**

Dated at the \_\_\_\_\_ of \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_, 2010. I, \_\_\_\_\_ of the \_\_\_\_\_ of \_\_\_\_\_ in the \_\_\_\_\_ of \_\_\_\_\_ solemnly declare that:

All the statements contained in this application are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the Canada Evidence Act.

I acknowledge that a fee of \$1000.00 is required for this zoning by-law amendment application, and that I will receive subsequent billing(s) for costs exceeding this fee for all external legal, engineering and other costs if incurred by the Township in the processing of this application and I agree to pay the Township on demand payment of all costs so incurred.

I acknowledge that where I and the Council of the Township of Leeds and the Thousand Islands agree to defend its decision before the Ontario Municipal Board in a situation of an appeal, I will pay all costs incurred by the Township in defense and in preparation of defense of the planning decision and shall submit to the Township a deposit against such costs in the amount of \$1000.00 and may further required to enter into a formal cost sharing agreement with the Township.

Declared before me at the \_\_\_\_\_ of \_\_\_\_\_ in the \_\_\_\_\_ of \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

\_\_\_\_\_  
A Commissioner, etc.

\_\_\_\_\_  
Signature of Applicant or Authorized Agent