

CIVIC APPRECIATION AWARDS NOMINATION FORM

Category: Please select only one category.*

A) Citizen of the Year

- a. Youth
(25 years old and under)
- b. Adult
(26 to 55 years old)
- c. Senior
(56 years old and over)

B) Dennis Arrowsmith Award

C) Distinguished Civic Award

- a. Arts and Culture
- b. Recreation and Sports
- c. Education
- d. Environment
- e. Health
- f. Heritage
- g. Humanitarianism
- h. Rural/Agriculture

D) Community Activism:

- a. Youth
(25 years old and under)
- b. Adult
(26 to 55 years old)
- c. Senior
(56 years old and over)
- d. Group

The Selection Committee reserves the right to consider the nominee for a category other than the one selected. The Township of Leeds and Thousand Islands may not present awards in all categories.

Supporting Material:

- Please attach supporting documentation (no more than two pages).
- All nomination forms and supporting information becomes the property of the Township upon submission and will not be returned.
- Nominators should retain a copy of their submission for their reference.

Each nomination form **MUST** include a short summary. Please answer the following questions (no more than two pages) of the nominee's contribution or accomplishments.

- Please provide a brief statement/overview/summary describing why you are nominating this individual or group
- Outline the volunteer's activities / accomplishments
- Please provide examples of the impact his / her volunteer service has made in the community or to the quality of someone's life
- Describe how the volunteer's activities demonstrate the spirit of volunteering, giving back to community, and how it has contributed to building a stronger community.

Nominators should include sufficient information to give the Selection Committee an idea of the nominee's character and the impact of his/her volunteer service. Ensure that the summary is attached to the nomination form. Please do **NOT** send further documentation such as certificates, photos, and testimonials; they will not be forwarded to the Selection Committee. All nomination forms and supporting information becomes the property of the Township upon submission and will not be returned. Nominators should retain a copy of their submission for their reference. All submissions will be acknowledged either by e-mail or by phone.

Where to send the information:

Fax: 613-659-3619 E-mail: rec-dept@townshipleeds.on.ca
Mail: Township of Leeds and Thousand Islands
Civic Appreciation Awards
1 Jessie St., PO Box 129
Lansdowne, ON
K0E 1L0



Volunteer Being Nominated (Nominee)

Mr. Mrs. Ms.

First Name: _____ Last Name: _____

Home Address: _____

City: _____ Postal Code: _____

Home Telephone Number: _____ Work Telephone Number: _____

E-mail Address: _____ Fax Number: _____

References:

Nominations must include two references that may be contacted to verify the nature and extent of the nominee's volunteer activity. References should be those familiar with the nominee's accomplishments. Members of the nominee's immediate family may not be references.

Reference 1:

Name: _____

Relationship to Nominee: _____

Address: _____

City: _____ Postal Code: _____

Home Telephone Number: _____ Work Telephone Number: _____

E-mail Address: _____ Fax Number: _____

Reference 2:

Name: _____

Relationship to Nominee: _____

Address: _____

City: _____ Postal Code: _____

Home Telephone Number: _____ Work Telephone Number: _____

E-mail Address: _____ Fax Number: _____

Your Name (nominator):

Name: _____

Relationship to Nominee: _____

Organization (if applicable): _____

Organization Web Site Address (if applicable): _____

Address: _____

City: _____ Postal Code: _____

Home Telephone Number: _____ Work Telephone Number: _____

E-mail Address: _____ Fax Number: _____

Is the Nominee aware of this nomination? Yes No

I certify, to the best of my knowledge, that the information provided in this nomination form is correct.

Signature of Nominator _____ Date _____

Need more information?

- Visit ww.townshipleeds.on.ca
- Call 613-659-2415
- E-mail your questions to rec-dept@townshipleeds.on.ca

Deadline for Nominations:

The nomination deadline is Friday, October 8, 2010 at 4 p.m. Nominations received after this date will be put forward for next year's award categories.

Thank you for nominating a deserving volunteer in our township.

Personal information contained on this form is collected under authority of the Municipal Act RSO 1990, c.M.45, s.207 (45). Information collected will only be used to evaluate nominees and notify recipients of the Township of Leeds and Thousand Islands Civic Appreciation awards. For further information, please contact the Recreation and Facilities Coordinator.