



## WEEK OF NOVEMBER 6, 2023

### Administration Services

- Implementation for the new electronic document and records management system is close to completion. Staff have been providing additional training to further utilize the system.

### Corporate Services

- The flags were lowered to half-mast in recognition of Indigenous Veterans Day. Indigenous Veterans Day is observed on November 8th, to recognize the courage and sacrifice of First Nation, Inuit, and Métis people in military service.
- A Special Event Permit application was received for Frost Fest.
- The following Special Events Permits were reviewed and approved for the following events:
  - Seeley's Bay Tree Lighting, November 24th
  - Lansdowne Tree Lighting, December 2nd
- For a listing of local and area events, please visit our [calendar](#).

### Fire Services

#### Fire Service

- Fire Service responded to 11 incidents. 2 public hazards, 4 motor vehicle collisions, 1 fire (vehicle), 1 remote alarm, 1 medical, 1 public service, and 1 assist with the Gananoque Fire Department for a false fire.
- New recruits responded to their respective stations on Monday, November 6th.

#### Regional Training Center

- Off-site delivery of the NFPA 1072 HazMat Awareness and Operation training started in Front of Yonge on November 3rd with 20 students enrolled.

#### Fire Prevention

- 2 inspections were completed.
- A Meeting was requested with a potential vulnerable occupant to assist with a Fire Safety Plan.

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### Operations & Infrastructure

#### Environmental

- Municipal Drains
  - CRCA permit was approved for Creek Road and Poldervaart-Webster drains.

#### Facilities

- Flags will be lowered to half-mast for Remembrance Day.

#### Fleet

- Seasonal changeovers were completed.

### Planning & Development

- A public meeting for the Community Improvement Plan will be held on December 4th prior to the Committee of the Whole Meeting. The Draft Community Improvement Plan will be posted to the Township's website early next week for public review and comment, and notice will be published in the local papers and sent out through Township social media. If there are any questions regarding this, please contact Planning staff.
- Upcoming Public Meeting
  - November 14th, 6:00 p.m.- [Proposed Communications Tower 280, Highway 15.](#)