



# Weekly Update

WEEK OF FEBRUARY 5, 2024

## Administration Services

- Staff and participant portal training is being conducted for report manager for the new meeting management system over the next couple of weeks. Implementation is near completion.

## Corporate Services

- Special Event Permit application reviews are taking place for the following events:
  - Black Creek Rodeo in Lansdowne, scheduled for May 24th to 25th in Lansdowne
  - Lansdowne Classic Road Race, scheduled for May 11th in Lansdowne
  - Kingston to Ottawa Paddling Race, scheduled for August 10th, in Seeley's Bay
- The Township Youth Bursary Program is accepting applications until March 31, 2024 for students graduating this year or who graduated within the past year.
- The Community Grants Program's spring intake is currently accepting submissions from not-for-profit or charitable organizations. The deadline to apply is April 5, 2024.
- The next TLTI Publication is in the works for March. Organizations who have events and local happenings are encouraged to submit by emailing [businessadmin@townshipleeds.on.ca](mailto:businessadmin@townshipleeds.on.ca).
- Are you looking for something to do? Check out our Sports & Leisure page.
- For a complete list of local and area events, please refer to our calendar.

## Fire Services

### Fire Services

- Fire services responded to 5 incidents: 3 remote alarms, 1 vehicle fire and 1 medical.
- On February 5th, members of the Firefighters in Training group underwent physical testing and exercises in line with firefighter duties.
- Annual Safety inspections continue on all Fire Department Fleet.
- The Fire Chief is working with facilities to add a clean room to Station 1 in Lansdowne and make some layout changes at Station 3 in Gananoque.
- Certification Training for basic life support, airway management, oxygen therapy, and standard first aid was completed on February 3rd and 4th with 18 attendees.



## WEEK OF FEBRUARY 5, 2024

### Fire Services cont'd

#### Regional Training Center

- NFPA 1021 Fire Officer I was completed on February 4th with 20 students.
- Contracts have been finalized for off-site delivery of NFPA 1001 Firefighter II to Augusta Fire, Front of Yonge Fire, and Prescott Fire, beginning April 5th. Twenty students have registered.
- Internal HazMat Awareness and Operations is confirmed for March 8th-17th with 12 students enrolled from Leeds, Gananoque and Athens. Eligibility lists have been sent to Academic Standard & Evaluation for an exam date of March 17th.

#### Fire Prevention

- A visit for fire prevention was carried out at Sweets Corners School.
- An inspection was completed at the 1000 Islands Wellness Centre.
- A fire investigation from an incident last week is on-going.

### Operations & Infrastructure

#### Administration

- 13 new service requests were received through our [Customer Portal](#), and 22 existing requests were resolved.
- The Roads crew completed 37 work orders, and 22 Work Orders/Inspections were completed by Parks & Facilities.
- Procurement calls were advertised for Micro Surfacing, Surface Treatment, and Flooring Upgrades.

#### Facilities

- Flooring preparation is being completed at the Lansdowne Community Hall, 1 Jessie Street.

#### Roads

- Gravel road grading and back dragging of 280 lane kms has been completed.
- Two events of spot sanding in shaded areas occurred.

### Planning & Development

- The [Community Improvement Plan](#) will be presented to Council for final approval on February 12, 2024. If the plan is approved staff will proceed with implementation and updating the website to add the process and requirements to apply for approval for CIP funding.