



2024 Construction and Maintenance Schedule

Month	Week Starting	Roadside Brushing / Mowing	Roadside Drainage (Ditching & Culverts)	Facilities Capital Projects / Maintenance	Fleet	Parks & Recreation Capital Projects / Maintenance (New Features & Upgrades)	Road Capital Projects (In-House and Outsourced)	Road Maintenance - Gravel (Resurfacing, Calcium Chloride, Guide Rail)	Road Maintenance - Hard Surface (Patching, Shouldering, Street Sweeping, Guide Rail)	Road Signage and Traffic Counts	Sewer Maintenance (MH/CB Cleaning & Sewer Flushing)	Bridges (Maintenance & Rehabilitation)	Solid Waste (Collection and WDS)	Administration				
JAN	Jan 1 - 5			Procurement - HVAC Systems (Escott Garage/Sbay Hall) - Flooring (Fire Stn 1/PW Garage)	H+S Inspections	Quotes- Tractor Snow Blower	Procurement - Plumbing, Fire Protection	H+S Inspections	Tender- Surface Treatment	Winter Maintenance / Snow Removal	Winter Maintenance / Snow Removal	Winter Maintenance / Snow Removal	Procurement - Portable Variable Message System	Procurement - Carding Mills Bridge Rehabilitation	Municipal Drain Grant App			
	Jan 8 - 12					Truck 24 Safety		Winter Maintenance / Snow Removal										
	Jan 15 - 19					Tender- Chipper		H+S Inspections										
	Jan 22 - 26							Winter Maintenance / Snow Removal										
FEB	Jan 29 - 2			Annual Quotes - Trades	H+S Inspections	Tenders - Fire Fleet additions: Tanker, Pickup, Boat	Annual Quotes - Operational Services	Winter Maintenance / Snow Removal	Winter Maintenance / Snow Removal	Winter Maintenance / Snow Removal	Winter Maintenance / Snow Removal	Winter Maintenance / Snow Removal	Sign Changeover - Half Loads	Procurement Calls	Compaction and Cover- All Sites			
	Feb 5 - 9																	
	Feb 12 - 16																	
	Feb 19 - 23																	
MAR	Feb 26 - 1			Electrical -Lighting Upgrade - Sbay Library, Sbay Hall	H+S Inspections	Trailer Safety's	Wetland Viewing Platform Completion	Winter Maintenance / Snow Removal	Winter Maintenance / Snow Removal	Winter Maintenance / Snow Removal	Winter Maintenance / Snow Removal	Winter Maintenance / Snow Removal	Winter Maintenance / Snow Removal	Winter Maintenance / Snow Removal	Compaction and Cover- All Sites			
	Mar 4 - 8	Brushing																
	Mar 11 - 15	Brushing																
	Mar 18 - 22	Brushing																
	Mar 25 - 29	Brushing			Office Removal - Fire Stn 3													
APR	April 1 - 5	Brushing		Site Works - 1233 Prince St - commence	H+S Inspections	Truck 8 Safety	Haskins Point Swim Area, Twp-wide Ball Diamond Surfacing, fencing	H+S Inspections	Grading (if required)	Street Sweeping - (In House) Various Bridges	Street Sweeping (Outsourced)	Shouldering	Seeley's Bay / Lyndhurst Intersections & Hills	Compaction and Cover- All Sites	All 3 Waste Disposal Sites- Annual Monitoring Reports for MOE & Blue Box Data Call			
	April 8 - 12	Brushing																
	April 15 - 19	Brushing	Culvert Replacements	Centennial Park - plumbing, fire protection, septic work	Small Drinking Water Systems Open	Fleet - Inspections & Seasonal Changeover										Parks Prepped for Opening	Guide Post Replacement	Patching
	April 22 - 26	Brushing																
	Apr 29 - 3	Brushing																
MAY	May 6 - 10	Brushing		Flooring Install Fire Stn #1	H+S Inspections	Truck 39 Safety	Seeley's Bay Harbour - upgrades	Ongoing Weekly Tasks (mowing, grounds maintenance, garbage pickup, inspections)	Crack Sealing Various (Outsourced)	Graveling/ Grading - 3 Year Rotation Plan- Various Roads	Calcium Chloride - 35% (high volume gravel) and Brine 18-22% - (low volume gravel)	Seeley's Bay / Lyndhurst Intersections & Hills	Shouldering	Compaction and Cover- All Sites	Compliance Monitoring & Sampling- All 3 WDS			
	May 13 - 17		Ditching															
	May 20 - 24																	
	May 27 - 31	Mowing 1st Cut																
JUN	June 3 - 7			Escott Hall/Archives Rehabilitation commences	Ongoing Weekly Tasks	Truck 9 Safety	Total Rehabilitation - Turn Around Rd North and South	Ongoing Weekly Tasks (mowing, grounds maintenance, garbage pickup, inspections)	Box Paving for roads being Surface Treated	Gravel Road Upgrades - Deryaw Road	Grading	Guide Post Replacement - Various	Box Paving for Surface Treated Roads	Waste Site Upgrades - Briar Hill	Energy Audit Reporting			
	June 10 - 14																	
	June 17 - 21																	
	June 24 - 28																	
JULY	July 1 - 5			Culvert Replacements	H+S Inspections	Truck 10 Safety	Ongoing Weekly Tasks (mowing, grounds maintenance, garbage pickup, inspections)	1st Round Seal Coats - Surface Treatment LCB Roads	Grading	Grading	Grading	Guide Post Replacement - Various	Patching	Waste Site Upgrades - Briar Hill	Compaction and Cover- All Sites			
	July 8 - 12																	
	July 15 - 19																	
	July 22 - 26																	
AUG	July 29 - 2	Brushing	Ditching	Fire Stn 1 - installation of Clean Room	H+S Inspections	Truck 6 Safety	Ongoing Weekly Tasks (mowing, grounds maintenance, garbage pickup, inspections)	Micro Surfacing- HCB Roads	Grading	Grading	Grading	Guide Rail Contract - Various	Shouldering	Waste Site Upgrades - Briar Hill	Compaction and Cover- All Sites			
	Aug 5 - 9	Brushing																
	Aug 12 - 16																	
	Aug 19 - 23																	
	Aug 26 - 30																	
SEPT	Sep 2 - 6	Mowing - 2nd Cut (if needed)	Culvert Replacements	HVAC Systems Installed - Sbay Hall and Fire Stn 3	Ongoing Weekly Tasks	Truck 30 Safety	Ongoing Weekly Tasks (mowing, grounds maintenance, garbage pickup, inspections)	2nd Round Seal Coats - Surface Treatment LCB Roads	Grading	Grading	Grading	Guide Rail Contract - Various	Patching	Carding Mills Bridge Rehabilitation	Compliance Monitoring & Sampling - All 3 WDS			
	Sep 9 - 13																	
	Sep 16 - 20																	
	Sep 23 - 27																	
OCT	Sep 30 - 4	Brushing (If needed with open schedule)	Ditching	Site Works - 1233 Prince St - anticipated completion	Small Drinking Water Systems Closure	Truck 20 Safety	Parks, Courts, Splash Pad - Shut Down Procedures	Total Rehabilitation - Village Estates Rd & Shemrock Dr	Grading (if required)	Grading	Grading	Shouldering	Catch Basins / Manholes / Storm Sewer Cleanouts	Compaction and Cover- All Sites	Budget Development			
	Oct 7 - 11																	
	Oct 14 - 18																	
	Oct 21 - 25																	
NOV	Oct 28 - 1	Brushing (If needed with open schedule)			H+S Inspections	Truck 24-19 Safety	Winter Maintenance / Snow Removal	Winter Maintenance / Snow Removal	Winter Maintenance / Snow Removal	Winter Maintenance / Snow Removal	Winter Maintenance / Snow Removal	Winter Maintenance / Snow Removal	Winter Maintenance / Snow Removal	Winter Maintenance / Snow Removal	Compaction and Cover- All Sites			
	Nov 4 - 8																	
	Nov 11 - 15																	
	Nov 18 - 22																	
	Nov 25 - 29																	
DEC	Dec 2 - 6				H+S Inspections	Truck 5 Safety	Winter Maintenance / Snow Removal	Winter Maintenance / Snow Removal	Winter Maintenance / Snow Removal	Winter Maintenance / Snow Removal	Winter Maintenance / Snow Removal	Winter Maintenance / Snow Removal	Winter Maintenance / Snow Removal	Winter Maintenance / Snow Removal	Waste Pile Surveying/Closed Site Inspections			
	Dec 9 - 13																	
	Dec 16 - 20																	
	Dec 23 - 27																	