



Township of Leeds and the Thousand Islands
Peer Working Group
October 23, 2024 | 1:30 p.m.
Township Office – 1233 Princ St. Lansdowne

Present:

Donna Dempsey, Lansdowne Agricultural Society
Barb Smeath, Lansdowne Association for Revitalization
Monique Hartley, Seeley's Bay Area Residents Association
Ken Davies, Lyndhurst Community Organization
Barb Bajema, Frontenac Arch Chamber of Commerce
Diane Jolliffe, Frontenac Arch Chamber of Commerce

Staff:

Tracy Holland, Communications & Community Engagement

Absent: Jan Murray, Gananoque 1000 Islands Chamber of Commerce

Regrets: Wendy Merkley, Rockport Development Group

Review of Minutes from July 24, 2024

Community Updates, events, activities, and information sharing

Frontenac Arch Chamber of Commerce—Santa Claus Parade and Christmas in the Park will be held on November 23, 2024. Parade 4 p.m. to 5:30 p.m., and the community event at Furnace Falls Park from 5:30 p.m. to 8:30 p.m. Any proceeds from the event will go to the Coalition of Angels.

The Turkey Fair raised \$2,000 for play structure equipment at Sweets Corners School. The event went well, a few glitches with property owners deciding they didn't want vendors on their property at the last minute and would host their own family or friends selling their wares. There were some last-minute details to address with the County regarding road usage on County Road and the request for traffic control personnel. Barb has contacted a company called Levac, which offers an online traffic control course for \$35 per person. She will share company info with others. She

noted that a lot of paperwork is needed to host an event, which makes things difficult, along with a lack of people interested in volunteering.

The Veteran Flags are being put up in Lyndhurst. They had no issue with Ontario Hydro, but understand Seeley's Bay did. It was noted that since Hydro had concerns about putting new banner hardware on hydro poles, the Township Logo will not be on the flags in Lyndhurst.

Barb and Ken talked about the 405 property, which has been cut down enough for the historical plaque to be visible. Barb stated that the easement is under the County, but it is still unclear who is responsible for the rest of the property or who wants to take responsibility for its maintenance.

Lyndhurst Community Organization – Lyndhurst Bridge Speed Reduction – The United Counties of Leeds and Grenville is exploring traffic and pedestrian safety solutions at the historic Lyndhurst Bridge in Lyndhurst, ON. This survey aims to gather input regarding any concerns with current traffic and pedestrian movements and potential safety improvements. People are encouraged to complete and pass on the info about the survey, <https://forms.office.com/r/ACzu12UV4z>

Shop and Hop is Nov 29 – Dec 1st in Lansdowne, Lyndhurst and Seeley's Bay. Tracy will get flags to all the communities and promote the event through the Township's media platforms.

Lyndhurst Community Garden – was a success, and a fridge was placed in the post office with some of the funding received through the Township grant.

Lansdowne Agricultural Society – Success with their events and recruitment of volunteers. The used clothing sale brought in \$1,200. Clothes not sold were donated to the Kingston and Brockville homeless charities.

The Rustic Roots <https://www.tlac.com> is in full swing.

Halloween Spooktacular is Oct 31 at the Fairgrounds 5 p.m. – 8 p.m.

Pumpkin Patch event Nov 1, where folks can bring their carved pumpkins for judging and prizes.

Santa Claus Parade will take place on the evening of November 17.

On December 7, LAFR, LAS, and the library will host breakfast with Santa and the Festival of Trees. Prizes will be awarded for best decorated tree.

Lansdowne Association For Revitalization –No updates outside of the Tree Lighting, which will take place on December 6.

Seeley's Bay Area Residents Association – Canada Day was a success but a steep learning curve as they were new to taking over the event. All went well. The Truffle Shuffle was another successful event. Small Halls event was well attended but not sold out.

The Abrams Family Holiday concert is taking place on Sunday, November 24.

Tree Lighting will occur in Seeley's Bay on November 29th at 7:00 p.m. They are partnering with the Legion.

On January 25 the Abrams Brothers will play in Seeley's Bay. SBARA and area residents traveled to the Peterborough Canoe Museum.

Open Discussion—Group members discussed the Special Event Permit and insurance and shared information with each other. Listing DUUO and/or other event insurance providers in the SEP resource guide would be helpful for other groups.

Updates from TLTI –The concerns about the summer plants was brought forward to the staff from Infrastructure and Environmental Services. Every community receives \$100 worth of plants consisting of 4 flats and vines, and we understand that in some areas, they are not surviving the summer. IES would like to know

- where these plants are planted and whether all locations are in the full sun.
- do they have an idea of weather tolerate annuals to be planted
- have they thought about having a mixture with some perennials that are more tolerant in the sun?

It didn't seem to be an issue for everyone. The group will discuss and bring back info to Tracy.

Economic Development participation was a question Ken raised at the last meeting.

Update: St. Lawrence Economic Development Commission – Oct 4, 2021 Committee of the Whole recommended that Council support the recommendation of the Economic Development Committee to provide notice to St. Lawrence Corridor Economic Development Corporation that membership be renewed subject to receipt of a fully revised legally vetted agreement that addressed in the Meeting Nov 9, 2020 to Council

- 1) council provide a one-year written notice to terminate involvement in SLCDDC
- 2) That the Mayor and Business Industrial Representative on the Board of SLCEDC continue to work with the Corridor Board within the one year period to update the existing membership agreement to include details regarding:
 - i) Governance structure of SLCEDC;
 - ii) Cost of membership;
 - iii) Expansion of the mandate of the Corridor;
 - iv) Performance metrics;
 - v) Notification period for exit

None of this was completed, so the Township did not continue with a membership.

Peer Working Group applications: People stated the form was not accessible and didn't feel some of the questions were applicable as it is not a committee of council. The group would like to discuss this further at the next meeting.

Township Times Publication content is due on the second Friday of November, covering January – March.

Seniors Expo is taking place on Monday, November 18, 2024 at the Seeley's Bay Community Hall.

Tracy handed out information on the Volunteer Service wards due for submission on November 15, 2024.

Joyce McNeil – Leeds and Grenville Public Health Unit – (Special event organizers and food safety, what you need to know).

Joyce gave an overview of the process for an event organizer and a food vendor with the Health Unit.

Highlights:

- Event coordinators are required to notify the Health Unit of your intent to sell or serve food and/or offer personal services (e.g., tattooing) at special events. We request this

information at least 30 days prior to the event. <https://healthunit.org/health-information/food-safety/event-co-ordinator-notification-form>.

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- **Food vendors at special events** are required to <https://healthunit.org/health-information> within 10 working days prior to the event. This includes people who make their own jams, cookies muffins, etc. Farmer's Markets are different from Special Events.

- Some of the information from a food vendor, which even means those who are giving away food include,
 - List of Menu Items *Required
 - Food Suppliers *Required
 - Location of Food Preparation *Required. It was noted folks preparing food in their home need to have their kitchen inspected by the health unit or cook in an area which has been inspected by the health unit.

Even if you serve coffee and hot drinks, you need to fill out the form. The Health Unit sends the <https://healthunit.org/wpsc> to all food vendors.

When asked about informing the event organizer of the acceptance of a food vendor's submission, Joyce noted the organizer would only be notified if the food vendor was not in compliance.

Joyce shared a lot of great information with the group. At the end of the presentation, the group recommended potentially having a group of some sort for all those in the area who run events to get together on a regular basis to share best practices, volunteer needs, etc. Further discussion on this is to come.

Next meeting

January 15, 2024

1:30 p.m.

Place to be determined, or virtual depending on weather.