

# Community Improvement Plan

## Township of Leeds and the Thousand Islands

### About the Community Improvement Plan (CIP)

A Community Improvement Plan, "CIP" is a tool used by municipalities in Ontario to guide investment, development, and revitalization initiatives. A CIP can focus on addressing a range of key issues such as main street revitalization, affordable housing development, tourism, or brownfield redevelopment through the administration of incentive programs and municipal initiatives.

### General CIP Guidelines

- All projects shall satisfy the program-specific eligibility requirements of the incentive being applied for.
- A project must be located within the Community Improvement Project Area to be eligible for funding under the CIP.
- All proposed works shall be consistent with and contribute to achieving the vision and goals of the CIP, outlined in Section 3 of the Plan.
- An applicant may apply to each available financial incentive program a maximum of once per calendar year or intake period, per property.
- Properties in tax arrears and/or having outstanding municipal bills (water, wastewater, fines) are ineligible for funding.
- Properties having any issues with noncompliance, outstanding work orders (fire, building) and/or zoning orders are ineligible for financial incentives under this Plan. If the proposal is directly associated with eligible works that would allow the improvements to reach compliance the application may be accepted.

### Where are the CIP Project Areas

The CIP applies to the entire Township with area specific criteria.

### Who is Eligible to Apply?

Applicants must be the owner of the property. If the applicant is not the owner of the lands, they must provide written the consent of the owner to submit the application on their behalf.

### CIP Application Deadlines

Spring Intake Deadline: Last Friday in May at 4:30 p.m.

Fall Intake Deadline: First Friday in September at 4:30 p.m.

### How Do I Submit an Application?

The first step in the application process is to contact Planning staff. Staff will review your proposed project with you and discuss specific application requirements.

For inquiries, please contact:

- Lindsay Lambert, Senior Planner
- 613-659-2415 ext. 226
- [seniorplanner@townshipleeds.on.ca](mailto:seniorplanner@townshipleeds.on.ca)



Township of  
**Leeds and the  
Thousand Islands**

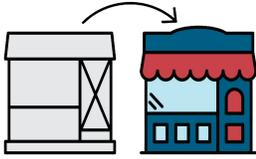
### Planning and Development Department

1233 Prince Street  
Lansdowne, ON K0E 1L0  
1-866-220-2327

[www.leeds1000islands.ca/en/governing/community-improvement-plan.aspx](http://www.leeds1000islands.ca/en/governing/community-improvement-plan.aspx)

# Community Improvement Plan

## CIP Financial Incentive Programs



### Façade Improvement Program

Supports improvements that enhance our main streets and their building stock. This program assists with the cost of improving the façade(s) of a non-residential or mixed-use building within a settlement area.

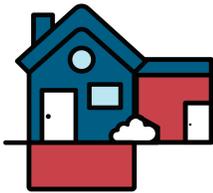
Amount: 50% of Eligible Project Costs, up to \$5,000. No more than \$1,000 of the grant shall be used for Professional Fees associated with the eligible project.



### Accessibility & Code Compliance Program

Assists eligible applicants with the cost of introducing or improving building and site elements that contribute to achieving minimum universal accessibility standards/code compliance.

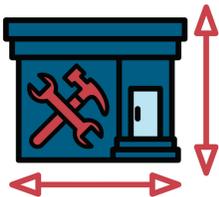
Amount: 50% of Eligible Project Costs, up to \$5,000. No more than \$1,000 of the grant shall be used for Professional Fees associated with the eligible project.



### Secondary Dwelling Unit Support Program

Assists eligible applicants with the cost of creating a new secondary dwelling unit or bringing an existing secondary unit 'up to code' if it was not established in accordance with applicable code, policy, or zoning requirements.

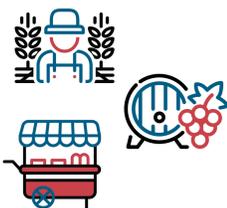
Amount: 50% of Eligible Project Costs, up to \$5,000. No more than \$1,000 of the grant shall be used for Professional Fees associated with the eligible project.



### Building Conversion & Expansion Program

Assists eligible applicants with the cost of converting, expanding, or redeveloping a building for the purpose of accommodating a new or expanded commercial, mixed-use, or other non-residential use.

Amount: 50% of Eligible Project Costs, up to \$15,000. No more than \$2,500 of the grant shall be used for Professional Fees associated with the eligible project.



### Agri-Ecotourism Program

Assists eligible applicants with the cost of improving buildings and properties used for agriculture-related, agri-tourism, ecotourism, recreation, and/or on-farm diversified uses permitted in the Township's rural area.

Amount: 50% of Eligible Project Costs, up to \$5,000. No more than \$1,000 of the grant shall be used for Professional Fees associated with the eligible project.