

Director of Operations and Infrastructure

The Township of Leeds and the Thousand Islands (Township), with a population of 9,500 permanent residents and thousands of seasonal residents and visitors, is a municipality within the United Counties of Leeds and Grenville. It is ideally situated along the St. Lawrence River within hours of two of the largest metropolitan areas in Canada, as well as the eastern seaboard of the USA. Visitors and residents alike are drawn year-round to the Townships parks and trails, local shops and businesses, local festivals and community events, historic villages and attractions, boating and fishing opportunities, cycling routes, waterfront recreation and more. The Township is appreciated for these reasons as well as the many small-town benefits it affords, including enjoyable work environments, a close-knit community, and scenic, short commutes.

Reporting to the Chief Administrative Officer, the Director of Operations & Infrastructure provides the overall strategic leadership, administration and operation of the Public Works portfolio. The Director of Operations and Infrastructure will demonstrate a high degree of integrity and maintain and project an image of trust and public service. This position requires excellent communication and public relations skills. This position is responsible for leading the Operations and Infrastructure department, including strategic planning, leadership, management and administration of a broad portfolio including all municipal infrastructure, roads, parks, facilities, fleet maintenance, capital projects, water and wastewater, municipal drains and waste management.

The Director of Operations is a senior management position and will develop, manage and implement strategies, plans, budget coordination, asset management planning and needs assessments to achieve organizational goals and objectives. The incumbent is responsible for performing statutory duties under the Ontario Municipal Act, Drainage Act, Public Utilities Act, Highway Traffic Act, Safe Drinking Water Act, Water Resources Act and all other related legislation. The incumbent will also develop, implement and ensure compliance with Township policies, procedures and industry best practices.

The ideal candidate will hold a degree in Engineering and be registered as a Professional Engineer (P.Eng.) with the Professional Engineers of Ontario or another Canadian provincial professional engineers regulatory body. Alternatively, a Certified Engineering Technologist (CET) designation together with equivalent work experience may be considered. They will have ten (10) years demonstrated experience as a professional engineer, with eight (8) years of demonstrated supervisory experience in Public Works/Environmental Services, preferably in a municipal and unionized environment; experience preparing/analyzing and administering capital and operating budgets; and experience working with a unionized workforce. Working knowledge of municipal roads, facility management, water, wastewater and solid waste management operations is required, alongside working knowledge of design concepts, provincial grant processes, applicable legislative/regulatory standards, labour relations

principles and practices and local government functions/responsibilities. The ideal candidate will have a valid Class 'G' driver's license and the ability to deal effectively with all levels of staff and government, elected officials, consultants, developers, contractors, the general public and community organizations.

To view the full Position Profile, including more information about the Township of Leeds and the Thousand Islands and the Ideal Candidate, please [visit the Legacy Partners website](#).

If you wish to be considered for the role, please email your cover letter and resume in PDF format to **Kartik Kumar at careers@lesp.ca by August 4th, 2026**. Although, we appreciate all applications, only the ones that are the closest fit to the clients' requirements will be contacted. Thank you very much!

Please be assured that any information shared with Legacy Partners will be treated with the strictest confidence and shared only with the client for the purposes of this search.

Thank you once again for your interest.

Legacy Partners and the Township of Leeds and the Thousand Islands are committed to equity, diversity, and inclusion and recognize that a diverse staff is essential to organizational excellence. We welcome applications from all qualified individuals and encourage women, members of racialized communities, Indigenous persons, persons with disabilities, and persons of any sexual orientation or gender identity to confidentially self-identify at the time of application. In accordance with provincial legislation, accommodations will be provided by Legacy Partners and the organization throughout the recruitment, selection, and/or assessment process, upon request, to applicants with disabilities. If you would like to self-identify during the recruitment process, please fill out [the IISD's Voluntary Self-Identification Questionnaire](#) and submit it with your application.