



Township of
**Leeds and the
Thousand Islands**

VOTE!

Election

2026

Your vote shapes local decisions

Candidate's Package
Municipal and School Board Election 2026

This package is intended to provide a general overview of the basic information Candidates should have with respect to running in the 2026 Municipal Election. If you are considering running for a position, Candidates are encouraged to reach the *Municipal Elections Act, 1996* and the pertinent Ontario Regulations: O. Reg 195/16, O. Reg 304/13, O. Reg 358/03, O. Reg 425/00, O. Reg 4/00 and O. Reg 101/97, these are available on E-laws website www.e-laws.gov.on.ca. Knowledge of the *Municipal Act, 2001* is also essential and can be found on E-laws. Information is also available on the Ministry of Municipal Affairs website at www.ontario.ca/page/ministry-municipal-affairs-housing.

Contents of this package:

Introduction to Candidate Information Package

Information for Potential Candidates

Elected Offices Information

Ineligibility/Disqualification Information

Key Dates

Estimated Maximum Campaign Expenses

Election Sign By-law 22-030

Use of Corporate Resources During an Election Policy (By-law 2026-017)

TLTI Ward Boundary Map

Upper Canada District School Board Wards Map (For School Board Trustees)

2026 candidates' guide. Ontario municipal council and school board elections

TLTI Clerk's Procedures for the 2026 Municipal and School Board Election

Nomination Filing Checklist – Candidate

Confirmation of Receipt of Documentation

Nomination Paper (Form 1)

Endorsement of Nomination (Form 2)

Introduction to Candidate Information Package

This Candidate Information Package has been prepared as a guide to supply information, which will be of assistance to people intending to stand for elected office in the Township of Leeds and the Thousand Islands. It is important to note that the contents of this package are intended only as a guide to certain provisions of relevant legislation, and do not purport to recite all applicable statutory references to running in a Municipal and School Board Election.

It is the responsibility of the Candidates to satisfy themselves through their own research, learning, and determination that they have complied with the [Municipal Elections Act, 1996, S.O. 1996, c. 32, Sched.](#), as amended, including the applicable Ontario Regulations associated with the Act, as well as qualification and disqualification sections of the regulation.

School Board Trustees should also familiarize themselves with the [Education Act, R.S.O. 1990, c. E.2](#), as amended in addition to the *Municipal Elections Act*.

Candidates for School Board Offices are encouraged to contact the office of the Director of Education of the appropriate School Board to obtain information on the duties and responsibilities of a trustee. Candidates for the position of representative on Catholic District School Board and the French School Boards should contact the Clerk of the municipality responsible for the election of persons to that office.

School Board Contact Information:

Upper Canada District School Board

Director of Education – Ron Ferguson - 613-342-0371

Responsible Municipality – Township of Leeds and the Thousand Islands

Catholic District School Board of Eastern Ontario

Director of Education – Shelley Montgomery – 613-258-7757

Responsible Municipality – City of Brockville

Conseil des écoles publiques de l'Est de l'Ontario

Director of Education – Christian-Charle Bouchard – 613-742-8960

Responsible Municipality – Town of Petawawa

Conseil écoles catholiques centre-est

Director of Education – Marc Bertrand 613-744-2555

Responsible Municipality – North Grenville

Information for Potential Candidates

Municipal Elections are governed under the authority of the *Municipal Elections Act*, 1996, S.O. 1996. C. 32, Sched. 1, as amended. Under the Act, the Municipal Clerk is delegated the responsibility for running all municipal and school board elections within the municipality in accordance with the Act.

Eligibility Criteria to Run for Office

To run for municipal office, you must be an eligible elector in the Township of Leeds and the Thousand Islands. An eligible elector on voting day is:

- A Canadian Citizen.
- At least 18 years of age at the time they file their nomination papers.
- Someone who resides in the Township of Leeds and the Thousand Islands or is the owner or tenant of land in the Township of Leeds and the Thousand Islands, or the spouse of such owner or tenant.
- Not prohibited from voting under any law or not disqualified from holding municipal office under any legislation.

Nomination Period for Candidates – May 1st, 2026 to August 21, 2026

- Nominations may be filed beginning May 1st, 2026 **by appointment** with the Clerk at the Administration Offices, 1233 Prince Street, Lansdowne during regular office hours (Monday to Friday between 9:00 a.m. and 4:30 p.m.).
- The Nomination Period closes on August 21st, 2026. On this day, nominations may only be filed between 9:00 a.m. and 2:00 p.m.
- If there are positions that do not have nominations filed after the close of Nomination Period, the Clerk will call for additional nominations which must be filed between 9:00 a.m. and 2:00 p.m. on Wednesday August 26, 2026.
- Nomination forms must be accompanied by Endorsement of Nominations forms signed by no less than twenty-five individuals who are eligible to vote in the Township of Leeds and the Thousand Islands on the day they sign the form.

Submitting your Nomination

To file your nomination, you must submit the following items to the Clerk in-person **by appointment** during the Nomination Period outlined above:

- Completed nomination form (Form 1)
- Nomination fee (\$200.00 for Mayor, \$100.00 for all other offices)
- Completed endorsement of nomination forms (Form 2)

Elected Offices Information

Elected offices in the Township of Leeds and the Thousand Islands for the 2026 Municipal and School Board Election.

Members of Council:

Mayor – 1

Councillor Ward 1 – 3

Councillor Ward 2 – 2

Councillor Ward 3 – 1

School Board Trustees:

English Public – 1 (TLTI is the Lead Municipality)

English Separate – 1 (The City of Brockville is the Lead Municipality)

French Public – 1 (The Town of Petawawa is the Lead Municipality)

French Separate – 1 (North Grenville is the Lead Municipality)

Council Member

A person is qualified to be elected to hold office as a member of council for a local municipality if:

- They are entitled to be an elector in the municipality, and
- They are not disqualified from any Act from holding office.

School Board Member

A person is qualified to be elected as a member of a district school board if:

- They are qualified to vote for members of that district school board; and
- They are a resident in its area of jurisdiction.

Ineligibility/Disqualification Information

Council Member

The following are not eligible to be elected or hold office as a member of council:

- An employee of the municipality, unless they take an unpaid leave of absence that begins on the day you are nominated. If elected, the employee must resign from their job.
- Any person who is not eligible to vote in the municipality.
- A judge of any court.
- An MP, an MPP or a senator.
- An inmate serving a sentence in a penal or correctional institution.

School Board Trustee

The following are not eligible to be elected as a school trustee:

- Any person who is not eligible to vote in the school board election.
- An employee of a school board or a municipal official who has not taken an unpaid leave of absence (and the resigned if they are elected).
- A judge in any court.
- An MP, an MPP or a senator.
- An inmate serving a sentence in a penal or correctional institution.

Key Dates:

2026

May 1, 2026 – Beginning of the Nomination Period 9:00 a.m.

August 21, 2026 – Last day to file Nomination Papers (9:00 a.m. – 2:00 p.m.)

August 24, 2026 – Clerk to examine candidate nominations and certify by 4:00 p.m.

August 26, 2026 – Additional Candidate Nominations may be filed between 9:00 a.m. and 2:00 p.m. if the number of nominations filed for an office is less than the number of persons to be elected to the office.

October 16, 2026 – Advance Voting Period begins (Telephone and Internet).

October 20-24, 2026 – Advance Voting Polls (in-person) to be set by the Clerk.

October 26, 2026 – Voting Day

October 27, 2026 - The clerk shall, as soon as possible after Voting Day, declare the results and provide information to the public on a website or in another electronic format on the number of votes, declined and rejected ballots, and the number of votes for the affirmative or negative on a by-law or question.

November 14, 2026 – The 2022-2026 term of office ends.

November 15, 2026 – The 2026-2030 term of office commences.

December 31, 2026 – Election Campaign Period ends.

2027

March 30, 2027 - By 2 p.m., last day for candidates and registered third party advertisers to file initial financial statements and auditors reports.

Estimated Maximum Campaign Expenses

Mayor

$\$7,500 + \$0.85/\text{elector } (9,730) = \$15,770.50$

Councillor – Ward 1

$\$5,000 + \$0.85/\text{elector } (4,938) = \$ 9,197.30$

Councillor – Ward 2

$\$5,000 + \$0.85/\text{elector } (3,459) = \$ 7,940.15$

Councillor – Ward 3

$\$5,000 + \$0.85/\text{elector } (1,333) = \$ 6,133.05$

English Public School Board Trustee

(UCDSB – Ward 4; Athens, TLTI, Front of Yonge, Elizabethtown-Kitley, and Town of Gananoque)

$\$5,000 + \$0.85/\text{elector } (21,745) = \$23,483.25$

Estimated Maximum Contributions to Own Campaign:

Mayor

$\$7500+0.20/\text{elector } (9,730) = \$9,446$

Councillor – Ward 1

$\$5,000+0.20/\text{elector } (4,938) = \$5,987.60$

Councillor – Ward 2

$\$5000+0.20/\text{elector } (3,459) = \$5,691.80$

Councillor – Ward 3

$\$5000+0.20/\text{elector } (1,333) = 5,266.60$

Trustee - Upper Canada District School Board

$\$5,000+0.20/\text{elector } (21,745) = \$9,349$

Maximum amount for parties etc. after voting day:

10% of maximum expenses

Mayor = \$1,577.05

Councillor - Ward 1 = \$919.73

Councillor - Ward 2 = \$794.01

Councillor - Ward 3 = \$613.30

Registered third parties' expenses — maximum amount:

$\$5,000 + 0.05/\text{elector } (9,730) = \$5,486.50$

Registered third parties' expenses — maximum amount for parties, etc., after voting day
= 10% of maximum expenses = \$548.65.

Final spending limits will be supplied on or before September 30, 2026